

## **Green Man Productions Occupational Health and Safety Policy 2011**

### **1. Owner Commitment and Contractor Involvement.**

The owner/operator of Green Man Productions:

**1.1** Acknowledges the importance of Occupational Health and Safety

**1.2** Adheres to all government and statutory regulations relating to Occupational Health and Safety requirements.

**1.3** Ensures that contractors of Green Man Productions agree to ; all government and statutory regulations relating to Occupational Health and Safety requirements; and the Green Man Productions Occupational Health and Safety Policy.

**1.4** Ensures that Clients of Green Man Productions agree to; all government and statutory regulations relating to Occupational Health and Safety requirements; and the Green Man Productions Occupational Health and Safety Policy.

**1.5** Advise shall be sort from a professional consultant for any matters concerning Occupational Health and Safety beyond the knowledge or experience of Green Man Productions; contractor/s Client/s, and Venue/s.

### **2. Worksite Analysis & risk Assessment Policy**

**2.1** Contractors are to ensure that their technical and worksite specifications are provided to Green Man Productions prior to being engaged by Green Man Productions.

**2.2** Green Man Productions will ensure that the client/s and venue/s, are aware of the technical and worksite specifications required by the contractors.

**2.3** Green Man Productions will ensure that the Client/s and venues are able to fulfill the technical and worksite specifications required by the contractors.

**2.4** The Client/s and the Venue/s are required to provide the technical and worksite specifications, requested by Green Man Productions on behalf of the contractors.

### **3. Worksite Analysis& Risk Assessment Procedure**

**3.1** The Green Man Productions O.H.S Officer, or Event Manager, where possible, will conduct an assessment of existing or potential hazards including: an assessment of the infrastructures; intended staging and associated area/s; crowd control procedures; fire procedure; placement of sets; props; lighting and sound equipment; and any other factors that may be considered hazardous or a threat to a safe work environment.

**3.2** The Client/s and Venue, where possible, will conduct an assessment of existing or potential hazards, including: an assessment of the infrastructures; intended staging and associated area/s; crowd control procedures; fire procedure; placement of sets; props; lighting and sound equipment; and any other factors that may be considered hazardous or a threat to a safe work environment.

**3.3** Contractor/s are solely responsible for assessing existing or potential hazards upon arrival to the worksite, including, including: an assessment of the infrastructures; intended staging and associated area/s; crowd control procedures; fire procedure; placement of sets; props; lighting and sound equipment; and any other factors that may be considered hazardous or a threat to a safe work environment.

**3.4** Contractor/s are to inform the Green Man Productions OHS Officer or Event/stage Manager; the Client/s; and Venue/s of any existing or potential hazards prior to the execution of their duties.

**3.5** The Green Man Productions O.H.S Officer, or Event/Stage Manager, where possible, will liaise with the Client and Venue to ensure the safe removal of any existing or potential hazards, prior to the execution of the contractor/s duties.

**3.6** Contractor/s will liaise with The Client and Venue to ensure the safe removal of any existing or potential hazards, prior to the execution of the contractor's duties, if either the Green Man Productions O.H.S Officer or Event/Stage Manager is not present on the worksite.

**3.7** Contractor/s; the Green Man Productions OHS Officer or Event/Stage Manager; the Client/s; the Venues; are all responsible for ensuring any existing or potential hazards are removed prior to the execution of the contractor's duties.

**3.8** Contractor/s may begin the execution of their duties once existing or potential hazards have safely been removed by the Contractor/s; the Green Man Productions OHS Officer or Event/Stage Manager; the Client/s; the Venues.

#### **4. Training for Owner/Employees/contractors**

**4.1** Green Man Productions will ensure that the owner; and employees have all OH&S statutory license/s or registrations required to execute their duties.

**4.2** Green Man Productions will ensure that all contractor/s agree to have all OH&S statutory license/s or registrations required to execute their duties.

**4.3** Green Man Productions will ensure all employees and contractors have read and agree to the Green Man Productions OH&S Policy.

**4.4** Green Man Productions will ensure that the owner; and employees are trained and skilled in handling all materials and equipment they will be handling.

**4.5** Green Man Productions will ensure that all contractors agree that they are responsible for their (the contractor/s) training and skills in handling all materials and equipment they will be handling.

**4.6** Green Man Productions will ensure that the owner; employees and contractor/s are aware of any potential hazards to which they may be exposed, and explain the procedures of how to protect themselves on an event, by event basis.

**4.7** Green Man Productions will not allow the owner; employees and contractor/s to undertake a task that appears unsafe, or has the potential to become unsafe.

## **5. Hazard Prevention and Control**

**5.1** The Green Man Productions O.H.S Officer, or Event/Stage Manager, where possible, will conduct a risk assessment prior to any employees or contractor/s undertaking their duties.

**5.2** Green Man Productions will ensure that all contractors agree to conduct a risk assessment prior to undertaking their duties.

**5.3** Green Man productions will ensure employees and contractors agree to create a safe workplace by undertaking a risk assessment and following the worksite analysis procedure.

**5.4** Green Man Productions will ensure that all employees are supplied with the appropriate protective clothing and equipment to fulfill their duties.

**5.5** Contractor/s are responsible for the supply of their own appropriate protective clothing and equipment to fulfill their duties.

**5.6** Green Man Productions will ensure that Contractors/s agree to supply their own appropriate protective clothing and equipment to fulfill their duties.

**5.7** Green Man Productions will ensure all employees undertake regular maintenance checks on all equipment.

**5.8** Contractor/s agree that they are responsible for undertaking regular maintenance checks on all of their (the contractor/s) equipment.

**5.9** Green Man Productions requires all contractor/s agree to undertake regular maintenance checks on all or their (the contractor/s) equipment in line with industry standards pertaining to the required scheduling of aforementioned maintenance. Where no agreed industry standard exists all contractor/s agree to regularly maintain their equipment as to prevent any foreseeable breakdown or failure of such that may result in property or personal damage, injury or death.